

PEER TEAM REPORT
on
Institutional Assessment and Re -Accreditation
Of
Government Girls College, Sehore,
M.P.466001
Visit Dates: 2nd and 3rd November 2012



NATIONAL ASSESSMENT & ACCREDITATION COUNCIL
An Autonomous Institution of UGC
Bangalore - 560 072
Karnataka, India

PEER TEAM REPORT

Peer Team Visit Dates: 2& 3 November 2012

| Section I: GENERAL | Information |
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| 1.1 Name & Address of the Institution: | Government Girls College, Sehore, M.P.466001 |
| 1.2 Year of Establishment: | 1984 |
| 1.3 Current Academic Activities at the Institution (Numbers): | |
| • Faculties/ Schools: | 4 Arts, Commerce , Computer Applications, and Management. |
| • Departments/ Centres: | 11 |
| • Programmes/ Courses offered: | 04 |
| • Permanent Faculty members: | 7 permanent 10 guest faculties |
| • Permanent support staff: | 10 |
| • Students: | 667 |
| 1.4 Three major features in the institutional Context: | <ul style="list-style-type: none"> • UGC recognized 2(f) and 12(B) status • Only Women college in the District. • Located in semi urban area |
| 1.5 Dates of visit of the Peer Team: | 2 nd & 3 rd November 2012 |
| 1.6 Composition of the Peer Team which undertook the on-site visit: | |
| Chair-person | Dr. (Mrs.) Dhulasi Birundha Varadarajan, Senior Professor, Madurai Kamaraj University, Madurai-625021 |
| Member Co-ordinator | Dr. Vinod Kumar, Professor & Head, Department of Computer Science, Gurukul Kangri Viswavidyalaya, Haridwar-249404 |
| Member | Dr. (Smt) Shobana Vasudevan, Principal, R.A. Podar College of Commerce & Economics, Mumbai- 400019 |
| NAAC Officer | Dr. Sujata P. Shanbhag, Assistant Advisor, NAAC, Post Office 1075, Nagarabhavi, Bangalore. |

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| 2.1 Curricular Aspects | |
| 2.1.1 Curricular design and Development | <ul style="list-style-type: none">• Two teachers worked as member of BOS.• Curriculum and programs are in line with the vision and mission of the institution• Curriculum designed by Affiliating University, Barkatullah Vishwavidhalaya, Bhopal, MP Bhopal |
| 2.1.2 Academic Flexibility: | <ul style="list-style-type: none">• Semester System is followed• College has no certificate courses and add on courses.• Limited program options at UG levels |
| 2.1.3 Feedback on Curriculum: | <ul style="list-style-type: none">• Feedback from students obtained but no formal analysis done• Informal Feedback from Alumni / academic peers• Workshop on new semester system organized. |
| 2.1.4 Curriculum Update: | <ul style="list-style-type: none">• Syllabus revision by University in 2008 and 2011.• Members are in university curriculum development committee. |
| 2.1.5 Best Practices in Curricular Aspects: | <ul style="list-style-type: none">• Introduction of 2 self financing course after last accreditation.• Curriculum consists of Project work..• Imparting Yoga and Judo Training to the students.• Interdisciplinary teaching in Economics and Commerce departments.• 90% Computer Literacy. |

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| 2.2 Teaching-Learning & Evaluation: | |
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| 2.2.1 Admission Process and Student Profile | <ul style="list-style-type: none">• Admissions are made on the basis of merit at the previous qualifying examination• College admission committee ensures Transparency & equity in admissions pursuant to prescribed norms• Wide publicity through prospectus, website, regional print and electronic media, notice board etc. |
| 2.2.2 Catering to the diverse needs: | <ul style="list-style-type: none">• Remedial classes for slow learners and minority coaching classes.• Bridge courses need to be structured.• Teacher-guardian system prevails |
| 2.2.3 Teaching-Learning Process: | <ul style="list-style-type: none">• Academic calendar and teaching plan system exist.• Predominantly lecture method of teaching, project work and seminar in some classes• Good student-teacher contact provides learning assistance for weak students. |
| 2.2.4 Teacher Quality: | <ul style="list-style-type: none">• All of the permanent teachers with Ph.D.• Teachers attend seminars, workshops, Training Programmes and conferences• Self appraisal of Faculty and student's assessment of faculty.• One teacher availed Study leave and completed Ph.D. |
| 2.2.5 Evaluation Process and Reforms: | <ul style="list-style-type: none">• Semester system is adopted as per University norms.• Evaluation methods are communicated through various modes.• Continuous comprehensive evaluation is taken as a Part of schedule. |

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| 2.2.6 Best Practices in Teaching-Learning and Evaluation: | <ul style="list-style-type: none"> • Small presentations and seminars by students • Introduction of projects and internship • College has initiated facilities to strengthen ICT based Teaching. |
| 2.3 Research, Consultancy & Extension: | |
| 2.3.1 Promotion of Research: | <ul style="list-style-type: none"> • Faculties attended seminars and Workshops • One Teacher recognized as Research Guide. • No budget provision for research |
| 2.3.2 Research and Publications Output: | <ul style="list-style-type: none"> • Faculty Served as Resource persons in Workshops, seminars and conferences and presented Papers. • Faculties published few papers in International, National journals • College organized one State and one National Seminar. |
| 2.3.3 Consultancy: | <ul style="list-style-type: none"> • Scope of consultancy needs to be explored. |
| 2.3.4 Extension Activities: | <ul style="list-style-type: none"> • Unit of N.S.S and Red Cross are involved in many outreach activities e.g, village adoption, collection of relief funds, awareness programs, blood donations, AIDS awareness etc. • Few extension activities show the neighborhood community networking done in collaboration with other district departments and NGOs. |
| 2.3.5 Collaborations: | <ul style="list-style-type: none"> • Collaborations with three hospitals and one NGO |
| 2.3.6 Best Practices in Research, Consultancy & Extension: | <ul style="list-style-type: none"> • Faculty participations encouraged in seminars / conferences / workshop / symposia. |

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| 2.4 Infrastructure and Learning Resources: | |
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| 2.4.1 Physical facilities for learning: | <ul style="list-style-type: none"> • College has 6.1 acres of campus area and of 34000 square feet of built up area. • Airy and spacious classrooms, 2 labs with required equipments. • 7 smart classrooms available |
| 2.4.2 Maintenance of infrastructure: | <ul style="list-style-type: none"> • AMC for computers and Equipments • Maintenance of infrastructure is need - based. • More budgetary provision for augmentation of infrastructure is needed |
| 2.4.3 Library as a learning resource: | <ul style="list-style-type: none"> • Library has 23384 books with book bank facility, 10 magazines, 6 journals and other E-resources like N-list • Library committee needs to be proactive |
| 2.4.4 ICT as Learning Resource | <ul style="list-style-type: none"> • College has 36 computers with internet facility • Smart Class rooms are used for ICT learning. • Maintenance of computer hardware in place |
| 2.4.5. Other Facilities | <ul style="list-style-type: none"> • Girls Hostel with 60 beds available • Indoor and outdoor sports encouraged |
| 2.4.6 Best Practices in the development of infrastructure and learning resources: | <ul style="list-style-type: none"> • Sufficient ventilated classrooms • Hostel Facility for girls. • Appreciable efforts of Greening of Campus. |

| 2.5 Student Support and Progression: | |
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| 2.5.1 Student Progression: | <ul style="list-style-type: none"> • Drop out rate is 2-4% • Pass percentage is encouraging |
| 2.5.2 Student Support: | <ul style="list-style-type: none"> • Student Grievance Redressal cell functioning. |

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| | <ul style="list-style-type: none"> • College has Shikshak Abhibhavk Yojana for mentoring the students. • Remedial Programmes are offered. • Government Scholarships to students |
| 2.5.3 Student Activities: | <ul style="list-style-type: none"> • Participation of students in sports and cultural activities at University and National Level visible. • Students received two Gold medals at university and two medals at state level • College organized 10 inter collegiate event and 2 divisional events. • Students Council exists. • Nominal participation of students in academic and administrative committees. |
| 2.5.4 Best Practices in Student support and progression: | <ul style="list-style-type: none"> • Remedial coaching • Career guidance given through Swami Vivekanand Career Guidance Cell |
| 2.6 Governance and Leadership: | |
| 2.6.1 Institutional Vision and Leadership: | <ul style="list-style-type: none"> • Principal provides academic Leadership. • Vision and mission of the institution are in tune with the objectives of higher education.. • Participatory and democratic governance involving all stake holders . |
| 2.6.2 Organizational Arrangements: | <ul style="list-style-type: none"> • Administrative support through committees available to the Principal. • Academic organization through staff committees |
| 2.6.3 Strategy development and deployment: | <ul style="list-style-type: none"> • Training for non teaching staff. • Annual academic calendar of the University followed • MIS is yet to be initiated. |

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| 2.6.4 Human Resource Management: | <ul style="list-style-type: none"> • Guest faculty is arranged by management to meet workload requirements. • Loans and Medical allowances are available to staff members • Self appraisal of the staff and annual departmental reports assessed and monitored in management meetings. |
| 2.6.5 Financial Management and Resource Mobilization: | <ul style="list-style-type: none"> • Self finance courses also augment financial resources. • Partially Computerized accounts and general office. • Internal and external audit of accounts is done. |
| 2.6.6 Best Practices in Governance and Leadership: | <ul style="list-style-type: none"> • Healthy and cordial relationships between staff and Principal. |
| 2.7 Innovative Practices: | |
| 2.7.1 Internal Quality Assurance System: | <ul style="list-style-type: none"> • IQAC has been constituted. • Academic and administrative quality assurance initiatives e.g. period record register, daily teaching diary, academic diary and coordination forum visible. |
| 2.7.2 Inclusive practices: | <ul style="list-style-type: none"> • Government policy regarding disadvantaged communities followed in recruitment of staff and admission of students. • Social responsibilities discharged through welfare /awareness programs for socially disadvantaged and backward people through extension activities. • No mechanism for recording incremental growth |
| 2.7.3 Stakeholder relationships: | <ul style="list-style-type: none"> • Networking with potential employers may be strengthened. • Good stakeholders relationships, need to be formalized. • Alumni association to be strengthened and |

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| | <p>registered</p> <ul style="list-style-type: none"> • Parent-Teacher's association need to be started. |
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Section III: OVERALL ANALYSIS

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| 3.1 Institutional strengths: | <ul style="list-style-type: none"> • Good working ambience and environment. • Only Womens' college in this area supporting minority and back word students catering to minority students. • Janbhagidari Samitti is proactive and committed. |
| 3.2 Institutional weaknesses: | <ul style="list-style-type: none"> • Limited program options in UG . No PG programme • Sports and cultural and ICT activities need strengthening. • Lack of Collaborations and consultancy services. |
| 3.3 Institutional opportunities: | <ul style="list-style-type: none"> • More PG programs and need based skill oriented vocational Diploma /Certificate courses. • Strengthening of placement and career guidance cell and enhancing central computing facility. • Organizing skill development and entrepreneurship programmes for students. • NCC to be started . |
| 3.4 Institutional challenges: | <ul style="list-style-type: none"> • Sports and cultural activities to be enhanced. • Alumni association be made more functional . • To provide transport facility and daycare health centre. |

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| Section IV: Recommendations for Quality Enhancement of the Institution |
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| (Please limit to <i>ten major ones</i> and use telegraphic language) (It is not necessary to indicate all the ten bullets) |
| <ul style="list-style-type: none"> • Centre for women studies may be initiated with focus on specific issues concerning women • More budgetary provision for augmentation of infrastructure. • Courses like Communication Skills, Mass Communication, Cosmetology and Healthcare etc. should be started. • Personality development and confidence enhancement of students' through life skills. • Strengthening of IQAC, periodic academic audit by academic peers will add to quality. • Library be fully computerized with facility of DELNET/INFLIBNET • There is an urgent need to provide space for reading room in the Library . • Sports infrastructure be strengthened. • Linkage with local industry and institutions be developed for quality enhancement and job opportunities • Computer Literacy and spoken English programs for all the students of the college be undertaken • Faculty may be sufficiently encouraged with Lucrative incentives for research works. • Opportunities for Collaborative Studies & Research may be explored. • NCC should be introduced. |

I agree with the observations of the Peer Team as mentioned in this report.

कार्यालय
शासकीय उच्च शिक्षण विभाग
सेहोर

S. Shobha
Signature of the Head of the Institution
President of the Institution
Govt. Girls College
SEHORE (M. P)

Signatures of the Peer Team Members:

| Name and Designation | | Signature with date |
|----------------------------------|---------------------|---------------------------------------|
| Dr. Dhulasi Birundha Varadarajan | Chair-person | <i>V. Dhulasi Birundha</i> 3.11.12 |
| Dr. Vinod Kumar | Member Co-ordinator | <i>Vinod Kumar</i> 3/11/12 |
| Dr.(Smt)Shobana Vasudevan | Member | <i>Shobana Vasudevan</i> 03/11/12 |
| Dr. Sujata P.Shanbhag | NAAC Officer | |

Place:

Date: